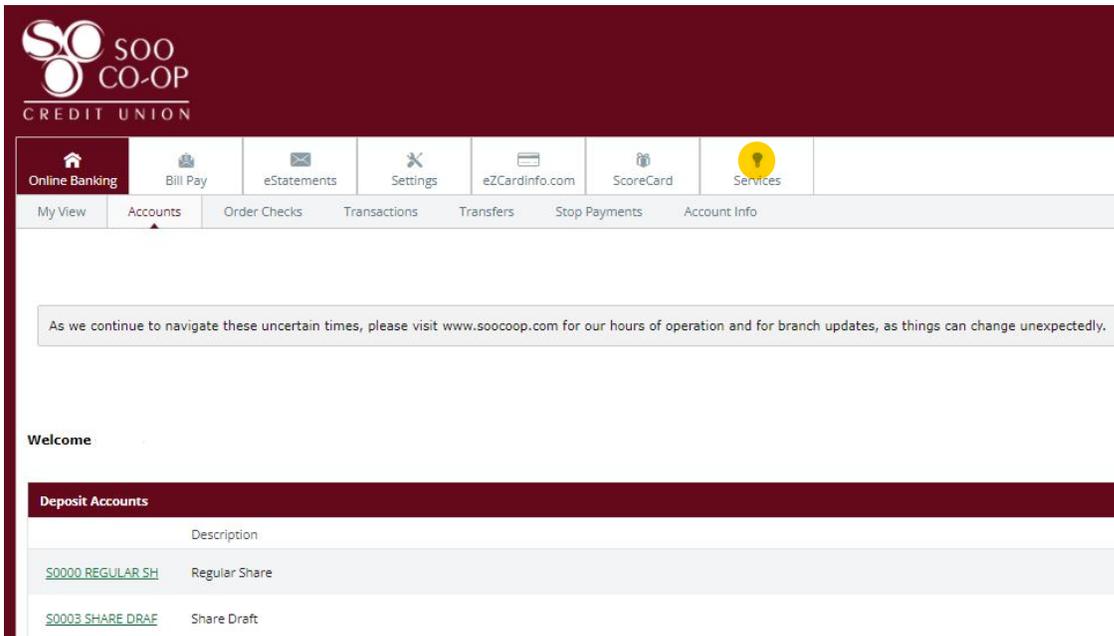


eAlert Set up and Changes

First at the Accounts screen choose “Services”:



SOO CO-OP CREDIT UNION

Online Banking | Bill Pay | eStatements | Settings | eZCardinfo.com | ScoreCard | **Services**

My View | Accounts | Order Checks | Transactions | Transfers | Stop Payments | Account Info

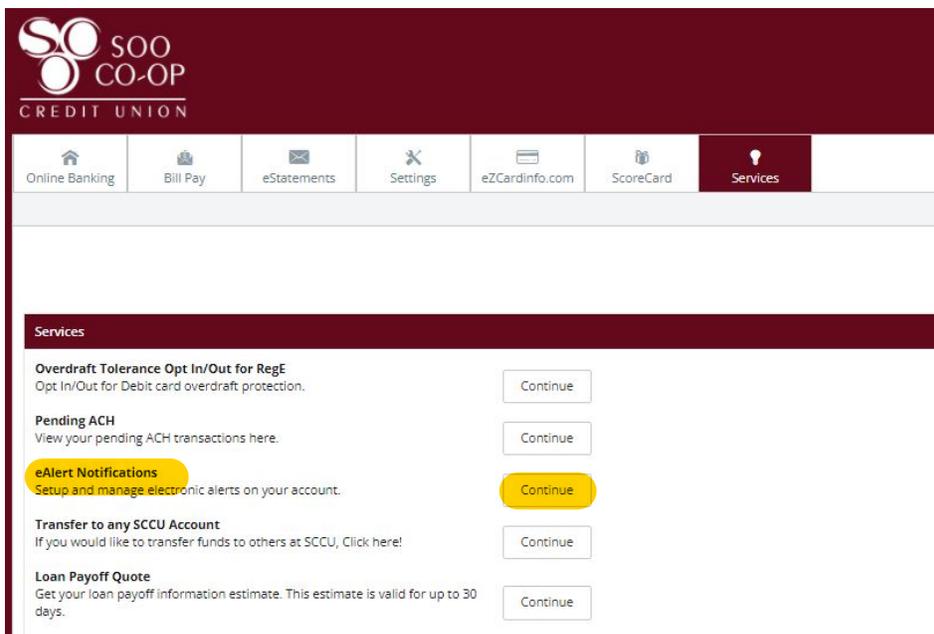
As we continue to navigate these uncertain times, please visit www.socoop.com for our hours of operation and for branch updates, as things can change unexpectedly.

Welcome

Deposit Accounts

	Description
S0000 REGULAR SH	Regular Share
S0003 SHARE DRAE	Share Draft

In Services you will choose Continue on the “eAlert Notifications.”



SOO CO-OP CREDIT UNION

Online Banking | Bill Pay | eStatements | Settings | eZCardinfo.com | ScoreCard | **Services**

Services

Overdraft Tolerance Opt In/Out for RegE
Opt In/Out for Debit card overdraft protection.

Pending ACH
View your pending ACH transactions here.

eAlert Notifications
Setup and manage electronic alerts on your account.

Transfer to any SCCU Account
If you would like to transfer funds to others at SCCU, Click here!

Loan Payoff Quote
Get your loan payoff information estimate. This estimate is valid for up to 30 days.

If you are already enrolled in eAlerts, you will see your current eAlerts, BUT if you have not enrolled then you will get to the following screen:

E-ALERT ENROLLMENT

We all need reminders, and this is especially true when it comes to our finances.

Wouldn't you like to know when your account balance falls below a certain level, if a check has cleared, or when your next direct deposit reaches its destination?

Sign up for e-Alerts today and enjoy these benefits and more.

Once you click "Enroll" it will take you to the contact information screen:

Update Contact Information

Alerts can be sent to an email address, mobile phone or both.

Email Address: Select *Email Address* in the Contact # 1 or # 2 drop down, followed with entering in a valid email address in the box below.

Mobile Number: Select *Mobile Phone* in the Contact # 1 or # 2 drop down, followed with entering in a valid mobile phone number in the box below. The mobile carrier is required in the Mobile Carrier drop down.

Please note that a valid phone number contains only numbers, and no special characters are accepted.

Contact #1: Email Address

Contact #2: Mobile Phone **Contact #2 Mobile Carrier:**

In the above example we have chosen the first contact to be an e-mail and the second to be a mobile phone number.

NOTE: You must choose your mobile phone carrier when you choose the Mobile Phone option!

Once you choose submit you will be taken to a blank screen and can start adding eAlerts:

Easily manage your e-Alerts from this screen. Simply click on a link to update your settings or remove e-Alerts. Add new alerts by clicking the **Add Alert** button.

Contact Information

To update your email/text address, click on the address below you'd like to change.

Contact #1: [test@testing.com](#)

Contact #2: [1234567890 on AT&T](#)

Alert Settings

Account Detail Alert Description Alert Detail Last Alert

No alerts current setup. Please click the Add Alert button below to start setting up alerts.

When you choose Add Alert you will be taken to the following screen:

Select Alert Type or Account:

Security Alerts

To add a new alert, check the box next to it and enter any necessary information.

Email Change Alert ?

Home Banking Locked Alert ?

New Card Alert ?

Name/Address Change Alert ?

Home Banking Password Changed Alert ?

Home Banking Login Failure Alert ?

Phone Number Changed Alert ?

Reminder Alert ?

Date: Frequency:

The “Select Alert Type or Account” drop down lets you choose the types of alerts or alerts for specific accounts. For an example we created and Email Change Alert AND a \$20.00 Withdrawal Alert for the Checking share on this account:

Easily manage your e-Alerts from this screen. Simply click on a link to update your settings or remove e-Alerts. Add new alerts by clicking the **Add Alert** button.

Contact Information

To update your email/text address, click on the address below you'd like to change.

Contact #1: test@testing.com

Contact #2: [1234567890 on AT&T](tel:1234567890)

Alert Settings

Account Detail	Alert Description	Alert Detail	Last Alert	
Account Security	Email Change Alert	N/A	--/--/--	Select Option ▼
SHARE DRAFT S-0003	Withdrawal Transaction Alert	\$ 20.00	--/--/--	Select Option ▼

If you already have eAlerts set up then you will see this page with your eAlerts as opposed to the Enroll screen.

Note: These alerts are sent out every half hour.

You can also hover over the green question marks to see what each alert is for. We hope this has helped you set up or edit your eAlerts and please feel free to explore our other guides at www.socoop.com/online-banking.